

**The Gray Charter School
Board of Trustees
Policy**

Grievance Procedure

P1004

The Board of Trustees

Procedure:

There are 5 members of the grievance committee, two teachers and three parents. If a parent has a grievance against the teacher, they must speak to the teacher first, afterwards if they still have a grievance they must write a letter. Then put the letter in an envelope, write Miss Gray's name on the front of it and give it to her or her secretary. If there are other grievances, write the grievance out in a letter and put it in an envelope with the words, grievance committee written on the front of the letter and give it to Miss Gray or her secretary. The grievance committee will meet and make a non-binding decision and then give that to the Board of Trustees who in return will either accept or reject their decision. If they reject the decision they will make a decision of their own. Either way if the Board of Trustees accepts or rejects the grievance committee's decision, they will make a decision and send you a letter informing you of the decision.

B.P. 1004

Adopted: June 11, 1999